**[Insert business letterhead where available]**

Date

James Collura, Treasurer

NEFI Greener Heating Fuels PAC

1629 K St NW, Suite 300

Washington, DC 20006

**Subject: Contribution to the NEFI Greener Heating Fuels PAC**

Dear Mr. Collura:

I write to notify you that partnership/LLC name is making a $X,XXX contribution to the NEFI Greener Heating Fuels Political Action Committee (PAC) for 2022. A check for this amount is enclosed.

As its designate representative, I attest that partnership/LLC name is either (1) a partnership; or (2) a limited liability company (LLC) treated as a partnership for tax purposes, and therefore eligible to make this contribution to the PAC per federal regulations. I further attest contributing partners are natural persons eligible to make contributions and understand these contributions will count against each partner’s $5,000 annual PAC contribution limit, as well as the partnership’s overall $5,000 limit.

Contributing members are listed below:

[Include name, mailing address, employer, occupation, and contribution amount for each partner.]

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME & SIGNATURE

Enclosure (check)